



## 2013 Case Manager of the Year Nomination Form

### CMOY Nominee Eligibility

1. Nominating agency or individual must be a TCHC dues paid member in 2013.
2. The case manager may either be employed, contracted, or work in direct collaboration with the nominating agency. The case manager must work directly with people who are homeless within the Fort Worth / Arlington / Tarrant and Parker County Continuum of Care.
3. Only ONE NOMINATION PER INDIVIDUAL OR NOMINATING AGENCY will be considered.
4. Prior year Case Manager of the Year nominees are eligible for re-nomination.
4. TO BE CONSIDERED NOMINATIONS MUST BE SUBMITTED BY EMAIL IN **MICROSOFT WORD** FORMAT NO LATER THAN **April 14, 2014** to **[cjcrain@ahomewithhope.org](mailto:cjcrain@ahomewithhope.org)**

**Nominations and attached narrative will be reviewed and the Case Manager of the Year award selected by a committee made up of member(s) of the TCHC Board of Directors and other representatives of TCHC member agencies experienced in the practice and profession of case management. Members of the committee will not be directly associated with a nominee or nominating agency. The Case Manager of the Year will be announced at the TCHC Annual Meeting luncheon Monday, May 5, 2014.**

### **Nominee Information:**

Name of Case Manager Nominee: \_\_\_\_\_

Job Title of Nominee: \_\_\_\_\_

Employer of Nominee: \_\_\_\_\_

How long has the Nominee served the homeless? \_\_\_\_\_

How long has the Nominee worked for their current employer? \_\_\_\_\_

Educational Degrees/Certifications/Licenses held by Nominee? \_\_\_\_\_

**Nominating Agency/Individual:**

Name of Nominating Agency or Individual: \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

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**CASE MANAGER OF THE YEAR NARRATIVE:**

Preferred length of answer for each question is 500 words; however, answers may be as long as necessary to tell the story or the nominee's success.

**1. Excellence**

How has this case manager excelled and contributed to the Continuum of Care's ability to meet any of the following HUD national objectives?

Address one or more and quantify results and/or give specific examples when able:

- a) *Clients maintain permanent housing stability for more than six months*
- b) *Clients successfully transition from transitional to permanent housing*
- c) *Clients exit programs with employment income*
- d) *Clients are successfully enrolled in mainstream services and assistance programs*
- e) *Homeless families with children end their homelessness.*

**2. Attitude**

How does this case manager demonstrate a passion for service resulting in a positive impact on the homeless? How does this case manager face difficult case management situations?

**3. Leadership**

How does this case manager promote professionalism, harmony and teamwork among co-workers and encourage cooperation and collaboration between other homeless service provider agencies? How does this case manager demonstrate leadership within the agency and/or the Continuum of Care?

**4. Innovation**

How has this case manager creatively solved problems or addressed barriers to end their clients' homelessness, maintain their clients' housing, and/or assist clients' access employment or mainstream services? How have they served above and beyond their responsibilities?

**SUBMIT NOMINATION BY EMAIL IN MICROSOFT WORD  
FORMAT BY April 14, 2014 to [cjcrair@AHomeWithHope.org](mailto:cjcrair@AHomeWithHope.org)**