

Fort Worth/ Arlington/ Tarrant & Parker Counties Continuum of Care (TX-601)

**Board Member Application**

Name: \_\_\_\_\_ County of Residence: \_\_\_\_\_

Employer: \_\_\_\_\_ Position/ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Why are you interested in serving on the CoC Board of Directors? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What does it mean to end homelessness? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Service on the CoC Board will demand 3.5 – 5.5 hours per month, not including orientation and special events, such as Count Night. Is this a realistic time commitment for you to make in the coming year? \_\_\_\_\_

What service area, jurisdiction, or special population do you represent? *(Check all that apply)*

- |  |   |
|--|---|
| <input type="checkbox"/> CDBG/HOME/ESG Entitlement Jurisdiction  | <input type="checkbox"/> Non-CoC Funded Youth Homeless Organizations        |
| <input type="checkbox"/> Law Enforcement                         | <input type="checkbox"/> School Administrators/ Homeless Liaisons           |
| <input type="checkbox"/> Local Jail                              | <input type="checkbox"/> CoC Funded Victim Service Providers                |
| <input type="checkbox"/> Hospital                                | <input type="checkbox"/> Non-CoC Funded Victim Service Providers            |
| <input type="checkbox"/> EMT/Crisis Response Team                | <input type="checkbox"/> Street Outreach Team                               |
| <input type="checkbox"/> Mental Health Service Organizations     | <input type="checkbox"/> Youth advocates                                    |
| <input type="checkbox"/> Substance Abuse Service Organizations   | <input type="checkbox"/> Agencies that serve survivors of human trafficking |
| <input type="checkbox"/> Affordable Housing Developer            | <input type="checkbox"/> Other homeless subpopulation advocates             |
| <input type="checkbox"/> Public Housing Authorities              | <input type="checkbox"/> Homeless or Formerly Homeless Persons              |
| <input type="checkbox"/> CoC Funded Youth Homeless Organizations |   |
| <input type="checkbox"/> Other: _____                            |   |

**Disclosures**

Please indicate if your employer, or an organization on whose Board you serve or with which you have a financial relationship receives funding or intends to apply for funding from any of the following grant programs: *(Check all that apply)* \*Receipt or application of funding does not disqualify you from serving on the CoC Board.

- |   |                                 |
|---|---------------------------------|
| <input type="checkbox"/> Continuum of Care Program  | <input type="checkbox"/> SAMHSA |
| <input type="checkbox"/> Emergency Shelter Grant  | <input type="checkbox"/> CDBG   |
| <input type="checkbox"/> Department of Veterans Affairs                                       | <input type="checkbox"/> HOME   |
| <input type="checkbox"/> City of Fort Worth Directions Home                                   |                                 |
| <input type="checkbox"/> HOPWA  |                                 |
| <input type="checkbox"/> OTHER Grants related to Housing/ Human Services/ Homelessness: _____ |                                 |

By my signature below, I represent my commitment to the goals and objectives of the Continuum of Care and plan to attend 70% of called CoC Board meetings.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Continuum of Care Board Member Job Description

The Fort Worth/ Arlington/ Tarrant County Continuum of Care (also known by its HUD designation, “TX-601”) serves as the planning and coordinating body for the efforts to prevent and end homelessness in Tarrant and Parker Counties. Continuum of Care (CoC) leadership is vested in a volunteer Board of Directors that includes a diverse array of local residents. ([CoC Charter](#))

The Continuum of Care Board of Directors is responsible for CoC Operations, CoC Planning, and the designation of an entity to operate a Homeless Management Information System. In practical terms this is chiefly achieved by setting policies that coordinate:

- Outreach, engagement, and assessment
- Shelter, housing, and supportive services
- Prevention strategies

As well as submitting a unified funding application in response to HUD’s Annual Notice of Funding Availability which currently brings approximately \$12M in Federal funding for Homeless. ([Duties of the CoC](#))

Tarrant County Homeless Coalition ([TCHC](#)) is incorporated as a private, 501(c)(3) non-profit corporation. The Continuum of Care (COC) Board of Directors is organized under a Charter that is recognized by HUD, but is not incorporated. Therefore, the Continuum of Care Board of Directors has appointed TCHC to serve as its “managing partner”.

Continuum of Care (CoC) Board meetings are held at six times per year and are open to the public. At present, the CoC Board meets 11:30am – 1:00pm on the 2<sup>nd</sup> Wednesday of even-numbered months. In addition to meetings of the full Board, each Director is expected to participate in one of the standing committees and occasional special events.

<p style="text-align: center;"><b>Standing Committees</b></p> <p style="text-align: center;">Community Projects Review Committee Governance and Advocacy HMIS Governance Improvement, Coordination, &amp; Training</p> <p style="text-align: center;"><b>Special Events</b></p> <p style="text-align: center;">Street and Shelter Count State of the Homeless Address Ad hoc Committees</p>
---

**Service as a Continuum of Care Board Member will demand 3.5 – 5.5 hours per month, not including orientation and special events.**

CoC Board Members must reside in Tarrant or Parker County. Service as staff, contractor, consultant, or governing board member to an organization that partners with the Continuum of Care is not explicitly prohibited; however, actual or perceived conflicts of interest must be disclosed and Board Members are expected to recuse themselves when necessary.