

**TX601 Continuum of Care Board of Directors Meeting  
CoC TX601**

**Wednesday, January 15, 2013 3:00 pm**

United Way of Tarrant County Board Room  
1500 N. Main Second Floor Fort Worth, TX

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**AGENDA**

Call to order

- 1) Approval of the October 23, 2013 CoC Board Minutes – Randy Clinton
- 2) Changes in CoC Board of Directors Membership – Randy Clinton
- 3) TCHC Collaborative Applicant Quarterly Report – Cindy J. Crain
  - i) FY2013/2014 CoC Program Grant
  - ii) 2014 Homeless Point in Time Count and Housing Inventory Chart
  - iii) Coordinated Assessment System
  - iv) CoC Planning
  - v) 2014 State of the Homeless Address
- 4) Report of the HMIS Governance Committee – Roddy Youree
- 5) Continuum of Care Board of Directors and Collaborative Applicant Memorandum of Understanding – Randy Clinton and Fritz Ritsch
  
- 6) Community Projects Review Committee FY2013 CoC Project Prioritization and Funding Decisions – Jason Hall
- 7) Continuum of Care Rental Subsidy Policy for CoC Program Grant Rapid Rehousing Programs – Cindy J. Crain
- 8) Continuum of Care Targeted Population Policy for Continuum of Care Program Grant Housing Funds – Cindy J. Crain
- 9) Continuum of Care Emergency Solutions Grant Policy – Cindy J. Crain
- 10) Public Comment

Adjourn

**CoC Board**  
**DRAFT MINUTES**

(to be approved at the April 9, 2014 CoC Board of Directors Meeting)

January 15, 2014 United Way Board Room  
1500 N. Main Street, Fort Worth, TX

3:00 pm

3:00: Randy Clinton meeting called to order

Prayer to open Toby Owen

3:10 Call to motion to approve minutes from the October 23, 2013 CoC Board Meeting.

Roy moved

James second

Randy update: Replacement for Wendy search

Fritz taken over chairman for TCHC for Dan Freemyer

3:10 Cindy report

RFP overview. 2 year funding cycle. Resources to ending chronic homeless. 85% dedicated to CH. We are at 47% dedicated. Must establish policy to get to 85% goal. Crain presented four policy options to achieve 85% dedicated CH beds from CoC Funded PSH projects. Two accomplish the goal in one CoC cycle, and two in two cycles.

James: Scenario one most reasonable to not cause agencies to change course. 2 year goal is realistic.

Randy: Agree with James. Hold off on voting until further information given later in meeting.

Cindy: CoC program grant overview. PIT announcement. HIC explanation. Cleaning up data now. Two positions for the new Coordinated Assessment System are posted and interviews first week February. The projected go live of the new CAS will be April 1, 2014. The State of the Homeless Address has been scheduled for Feb. 26 9:30 am. at The Salvation Army Mabee Center.

No questions

Randy Clinton: Introductions.

Roddy: HMIS governance committee report. Jan 6 last meeting. Budget committee approved. 206,667 requested plus 7% admin. \$282,122 total request. AHAR was submitted and approved in all categories.

Cindy: The AHAR is posted on the TCHC website. Included in SOHA. Need 70 more teams for homeless count.

No questions.

Randy Clinton: MOU. TCHC and CoC Board. Fritz and Randy met and reviewed Houston MOU as example. Key items are roles and responsibilities of collaborative applicant.

Fritz: TCHC responsibilities include largely providing the support the community needs. Section 1-7. Termination clause for one year to maintain ability to change if needed.

Cindy: MOU is required and needs passing to attach to the CoC application.

Randy: Decided to combine since it is a one year the HMIS and Collaborative applicant MOU. Also establishes funding priorities and conflict of interest. Call for conflict of interest statement.

Randy: Stated a conflict of interest should be included on the MOU to allow Abstaining from voting on CoC funding decisions by Board Members representing funded projects.

Call for public comment: No comments

Randy: Call for motion to accept

John Parker motion and Roy Second to approve MOU

Randy: **CPRC and 2013 prioritization and funding decision.**

Jason Hall: Thanks to committee. 9 members. Compressed cycle. NOFA is covering a 2 year period. 5% cut on renewal demand. 575,000 cut. Discussion on HUD priorities of funding. Step one CoC score card for initial ranking only. CPRC decided unanimously to fully fund all PSH except Safe Tomorrows due to non utilized units. TH balance priority discussion. Cornerstone and CEC received funding cuts. CoC grants put in Tier 1. Tier 2 will only be funded if additional money is given. Tier 2 is SSOs and Safe Haven Parkdale TH. Message sent to applicants that increase to CH and PSH beds is necessary and requested from lead applicant. New grants funded at ½ request for Salvation Army new project reducing from 2 year to 1 year grant. New grant funded YWCA rapid re-housing.

Randy: Return to discussion on how to get up to 85% CH.

Toby: As new slots come available they will be dedicated to CH. What is time frame on getting people out that are not CH. What is need to delay for 2 years if it is natural attrition.

Cindy: No time frame. It is only through natural attrition. There is no difference but you should have choice.

Walter: Not a lot of movement in our PSH. Shouldn't be a problem to dedicate during attrition.

Cindy: We are not converting. We get points for how many beds are dedicated in the application.

Linda: People on wait list if they are not CH you take the next literally homeless? Does HUD go back and check?

Randy: It would come out on score card.

Walter: Designate so many CH but only through attrition. So we have a number we are shooting for but a number we actually have. I don't see a problem.

Cindy: We manage through Coordinated Assessment System by approving applications for housing and providing documentation of homelessness, chronicity, and length of stay in homelessness. CAS will be a gatekeeper to assure CoC Funds are targeted to priority populations of veterans, chronic, and families with children..

James: When does the come into effect?

Cindy: This Coordinated Assessment Grant agreement was secured December 1, 2013. GoLive projected April 1. The FY2013 Grants begin as soon as March 1, 2013.

Tim: Do you get more points if you do it sooner rather than later.

Cindy: Not sure. Sooner is always better.

Toby: So, plan now or over 2 years. My concern is the wait list, not to turn people away from housing if they are already on the wait list and they are not CH.

Richard Hutchison: Is TCHC being judged on how we are evaluating the programs in addition to the plan to reach CH

Cindy. Yes

Roy Brooks: Will agency be told to take a CH from another program waiting list is program one runs out of CH on their list.

Cindy: Yes. Availability of housing is maintained through CA

Barbara: I would rather start working on it now. Better to not delay. Can't ignore HUD priority.

Randy: Score card needs to be changed to reflect this.

Toby: Agree with Barbara. Fastest way to make decision is better. We need to make a recognition of new opening being CH to fairly evaluate on actual opening not full parameter of the program.

Judge Carr: Where do we put the non CH? Concerned that 100% of openings will be closed to non CH persons that also need help. Concerned about the success rate. Recommend exceptions.

Linda Saucedo: Do you have trouble finding CH and how do you document

Cindy: HUD has very specific guidelines on how to document. Comes through HMIS.

Kristy: Street outreach teams can document and letters from other agencies. Must document thoroughly.

Jason: Remember this is for PSH not TH housing.

Randy: Call for public comment

Public Comment: Tammy McGhee (Tarrant County): dedicating changes the grant and changes the APR. We are held to whatever numbers we put in the grant. This is a permanent change. We are dedicating some CH. We should not make this decision so quickly.

Public Comment: Patricia Ward (Tarrant County): This changes organizations. Ask for broader public comment.

Cindy: Impact on continuum is less movement in shelter. We get less points in our grant. Our CH numbers are static currently. Can't tell you the financial impact yet.

Public Comment: Norbert White (Sam House): It would be very difficult to hit that goal for Samaritan House. We would make decisions differently that we house today. What is value of saying to HUD: "We are moving toward that goal." I support the 2 year wait plan.

Roy Brooks: Move to adopt scenario 1

James: Second the motion

Vote: Aye

5 for scenario 1

10 against

Motion to approve Bronze Plan to require CoC funded PSH projects that are not bonus projects to dedicate 85% of beds made available through turnover in FY2013 Applications

Richard Hutchison second

4 opposed

Passed for bronze plan.

(Roy Brooks left meeting)

Randy Clinton: FY 2013 CoC Program Funding Decision Questions of the CPRC

Tia Thomas: Are we considering ranking from previous year?

Jason: This is not a score card ranking. Initially ranked by score card and then HUD priorities.

Cindy: Pre-determined priorities. All grants scored across U.S. HUD funding all PSH first and then TH and SSO second and third. Different from prior years. There are 10 ranking priorities. The CPRC ranked all 1's first, 2's, etc.

Jason: Reviewed scoring process and went over the official Community Projects Review Committee Memo to the CoC Board of Directors on the process for ranking and cutting due to the 5% HUD reduction and two Tier system.

Tim: So there was no subjectivity? All HUD requirement discussion?

Jason: Some subjectivity but we were aware of HUD requirements to get the full dollar amount possible. Some subjectivity based on performance measures, goals, outreach within categories.

Randy: Does TCHC SSO not affect bonus.

Jason: No, it does not affect bonus. Coordinated Assessment SSOs were exempt from the points available to put all SSOs in Tier 2.

Public Comment: Donna Riddick: Explained SSO.

Public Comment: Mike Doyle: We took 54% of the cut. HUD doesn't support self sufficiency anymore. Our program moves people out without any subsidy. I request written explanation. We lost 48 family units. Look at community priorities not just HUD priorities.

Jason: Process is important. Decisions happened yesterday. Conversation was made with three major grants that got cut prior to this meeting.

Paul Robinson: I am in favor of TH families that don't need permanent supportive housing.

Public Comment: Norbert White: These are complex issues. There are consequences to decisions. These cuts are painful and there is human cost.

Public Comment: Mary Lee Hafley: Domestic Violent victims are specialized populations in name with HUD. They do not give points for those categories. Three homes for 10 families are cut. Program was built out of partnership with city and county and women's haven. Three homes are in danger of being closed.

Public Comment: Patricia Ward: C management is going away from these cuts and our community desperately needs.

Public Comment: Donna Riddick: Families we serve are mother's with disabled children, mother's going from family to family that are not CH. TH is valuable, not just PSH programs.

Public Comment: Roddy Youree: Programs lose points in score card by moving people off of mainstream benefits.

Randy Clinton: Did you consider changing some of the TH grants to RR instead of creating RR and cutting old TH programs?

Cindy Crain: Applicants cannot change component type through the CoC NOFA process. Agencies would have had to propose new RRH for Families with children.

Jason: This was an evaluation not a negotiation.

(James Tapscott left meeting)

Public Comment Patricia: Suggest having a community meeting after the NOFA before the RFP goes out.

Cindy Crain: There were several meetings and a public training of the CPRC.

Public Comment Tammy: What were the other considerations taking place in the CPRC.

Jason: We looked within type but we had to cut housing. There were no way around cutting some housing. We prioritized TH by information in the narrative and the score card narrative. Then we looked at percentage of CH and where they came from.

(Fritz Rich left meeting)

(John Parker left meeting)

Randy Clinton: Why didn't we spread the cut across agencies?

Jason: We felt like some programs would be more affected by a cut than others. We looked at larger grants. We also felt like other programs were better meeting our goals.

Randy: Why didn't we cut admin? Was that considered?

Cindy: No, that is a separate line item. HUD strongly implied they did not want across the board cuts. But asked CoC's to review performance of each project and its impact on achieving the goals of ending chronic and family homelessness.

Public Comment: Norbert White: Why were TCHC grants as administrative projects placed in Tier 1 which put some projects into Tier 2.

(Toby Owen left meeting)

Jason: TCHC grants were considered essential and mandated to support the CoC Charter and HUD requirements within the HEARTH Act and support the work of the CoC Program.

Randy: Last year grants were forced to take more money. Did you consider rolling those back?

Cindy: No. That would have been done in the RFP application. Agencies were to apply for budget line items consistent with the Grant Inventory Worksheet. Agencies were allowed to ask for less than FMR in this cycle, but no agency opted to do that.

Judge Care: Move to approve the CPRC CoC Project Listing and Funding decisions.

Sean Burton: Second

Barbara Holston abstain

Tia Thomas abstain

Randy Clinton abstain

Carla Storey abstain

Vote: Approved.

Cindy: Overview CoC program Rapid Re-Housing Subsidy Policy

Approve following changes at or below 60% AMI from 50% AMI. Agencies have option of either two policy. Maximum number of months is 12 with agency policy allowing for 3 month incremental and 9 month with agency policy allowing for 3 month incremental.

Motion from Carla Storey to approve with amendments above.

Second from Trevin Ware

Approved

Cindy Crain: ESG grant policy. 7.1 Will provide a copy of the RFP to the applicant. Delete rest of paragraph. 7.3 add ESG sub recipient executed AND AMENDED within 10 days.

Otis: The years we do PIT count decision deferred until quality data from the count is available.

Tim: Motion to approve with amendments above.

Second: Carla

Approved

6:00 Meeting adjourned



TO: Continuum of Care Board of Directors

FROM: Jason Hall, Chair – CPRC

DATE: 1/15/14

RE: CoC Grant Decisions FY 2013

On Tuesday January 7, the Community Projects Review Committee (CPRC) met to receive the applications for project funding for the FY2013 Continuum of Care Program Grant.

The CPRC was challenged to, for the first time in our CoC's history, make cuts of 5% to the renewal demand (-\$575,135). Also, a first, the CPRC funding decisions would impact the CoC's scoring potential for two years of funding, over \$22, million.

HUD's Notice of Funding Availability for FY2013/2014 and the HUD [FY 2013 - FY 2014 CoC Program Competition NOFA Broadcast](#) relayed federal goals and instructions to local communities on the project priority and funding process. The selection process foundation was based on:

- Addressing the national goals with the Federal Plan to End Homelessness "*Opening Doors*" to end chronic homelessness, end veteran homelessness, and reduce the number of homeless families with children
- Projects that increased the number of beds dedicated to the chronically homeless
- Projects that focused on outreach to participants that come from unsheltered and emergency sheltered circumstances.
- Projects that were drawing down funds in a timely manner

TCHC, as collaborative applicant, communicated the funding challenges and goals to all renewal recipients and sub-recipients and the goals were outlined in the local request for proposal.

The CPRC took the task very seriously and was cognizant that decisions might completely reduce or eliminate funding for some programs. Attached is the final project priority and funding as unanimously agreed by the committee.

A notable deficit in many projects exists in the increase in the number of permanent housing beds dedicated to the chronically homeless. Other than those projects funded under former permanent housing bonus programs restricting rental assistance to individuals and families that are chronically homeless, the majority of permanent housing programs only slightly increased the number of beds dedicated to the chronically homeless, leaving the Continuum of Care Application, at this point well below the HUD goal of 85% dedicated beds as stated in the NOFA.

Based on the FY2013 Housing Inventory Chart on file in the TX CoC Homeless Data Exchange, the CoC funded PSH beds is at 56% dedicated to chronically homeless and 52% of all PSH beds.

Therefore, the CPRC recommends that the Continuum of Care Board of Directors, through a policy statement of funding priority for the FY2013 and FY2014 process, direct PSH applicants to increase the number of beds dedicated to the chronically homeless in a manner and amount to be determined by Staff at the direction of the Board to achieve the HUD goal in FY 2014.

HUD FUNDING RANK	CPRC Rank	Subrecipient	Project Name	Component Type	HUD Approved GIW	Amount Requested	Reduction from Request	Amount Funded	Running Total
<b>Tier 1</b>									
1	1	Presbyterian Night Shelter	Housing Solutions	PH	\$898,131	\$898,131	\$0	\$898,131	\$898,131
1	2	Recovery Resource Council	Project New Start	PH	\$477,975	\$493,984	-\$16,009	\$477,975	\$1,376,106
1	3	Housing Authority of the City of Fort Worth	SPC 6	PH	\$173,948	\$173,948	\$0	\$173,948	\$1,550,054
1	4	Tarrant County	SAVE Salvation Army Veterans Program	PH	\$177,513	\$177,513	\$0	\$177,513	\$1,727,567
1	5	Catholic Charities Diocese of Fort Worth	HOMES/MasterLease	PH	\$114,342	\$111,145	\$0	\$111,145	\$1,838,712
1	6	Tarrant County	Samaritan Grace Villages	PH	\$133,015	\$133,015	\$0	\$133,015	\$1,971,727
1	7	Housing Authority of the City of Arlington	2008 Chronic	PH	\$31,595	\$31,969	-\$374	\$31,595	\$2,003,322
1	8	Tarrant County	SafeTomorrows	PH	\$189,911	\$189,911	-\$63,035	\$126,876	\$2,130,198
1	9	Tarrant County	TBLA 17 MHMR Addiction Services	PH	\$180,301	\$180,301	\$0	\$180,301	\$2,310,499
1	10	Housing Authority of the City of Fort Worth	SPC 2	PH	\$1,995,225	\$1,995,225	\$0	\$1,995,225	\$4,305,724
1	11	Housing Authority of the City of Fort Worth	SPC 1	PH	\$2,310,537	\$2,310,537	\$0	\$2,310,537	\$6,616,261
1	12	Tarrant County	TBLA 13 MHMR Homeless Services	PH	\$138,381	\$138,381	\$0	\$138,381	\$6,754,642
1	13	Tarrant County	TBLA 15 Samaritan House	PH	\$88,272	\$88,272	\$0	\$88,272	\$6,842,914
1	14	Housing Authority of the City of Arlington	SPC 00 Project Based	PH	\$60,280	\$60,280	\$0	\$60,280	\$6,903,194
1	15	Housing Authority of the City of Arlington	SPC At Large	PH	\$140,692	\$140,692	\$0	\$140,692	\$7,043,886
1	16	Community Enrichment Center, Inc.	Rapid Rehousing	PH RR	\$165,585	\$165,585	\$0	\$165,585	\$7,209,471
1	17	MHMR of Tarrant County Homeless Services	Gateway to Housing	PH	\$342,994	\$342,994	\$0	\$342,994	\$7,552,465
2	18	Tarrant County	Salvation Army Veterans PSH Program II	PH	\$0	\$319,323	-\$159,661	\$159,662	\$7,712,127
3	19	YWCA of Tarrant County	YWCA Rapid Rehousing 15 U 42 Beds	PH RR	\$0	\$235,840	\$0	\$235,840	\$7,947,967
4	20	Presbyterian Night Shelter	Mimi Hunter Fitzgerald Safe Haven	SH	\$184,526	\$184,526	\$0	\$184,526	\$8,132,493
5	21	Housing Authority of the City of Arlington	2011 Arlington Housing Authority SHP	TH	\$302,464	\$302,464	\$0	\$302,464	\$8,434,957
5	22	ACH Child and Family Services	Families Together Program	TH	\$87,150	\$87,150	\$0	\$87,150	\$8,522,107
5	23	Tarrant County	GRACE NASH Transitional Housing	TH	\$24,699	\$24,699	\$0	\$24,699	\$8,546,806
5	24	Tarrant County	TBLA 114 Tarrant County	TH	\$1,099,660	\$1,099,660	\$0	\$1,099,660	\$9,646,466
5	25	Tarrant County	Cornerstone 3CP (TBLA 10 Combined)	TH	\$584,755	\$584,755	-\$279,488	\$305,267	\$9,951,733
5	26	Community Enrichment Center, Inc.	CEC Transitional Housing Program	TH	\$227,091	\$227,090	-\$129,779	\$97,311	\$10,049,044
5	27	Tarrant County	Salvation Army SIMON	TH	\$298,323	\$298,323	\$0	\$298,323	\$10,347,367
6	28	Tarrant County Homeless Coalition	TX-601 CoC Planning	Planning	\$143,040	\$143,040	\$0	\$143,040	\$10,490,407
7	29	Tarrant County Homeless Coalition	CoC Coordinated Assessment	SSO	\$155,040	\$155,040	\$0	\$155,040	\$10,645,447
8	30	Tarrant County Homeless Coalition	CoC HMIS	HMIS	\$282,122	\$282,122	\$0	\$282,122	\$10,927,569
<b>TOTAL Tier 1:</b>									<b>\$10,927,569</b>
<b>Tier 2</b>									
5	23	Tarrant County	SafeHaven Parkdale	TH	\$110,558	\$110,558	\$0	\$110,558	\$110,558
9	24	Tarrant County	YWCA Childcare	SSO	\$99,146	\$99,146	\$0	\$99,146	\$99,146
9	25	Tarrant County	Samaritan House Supportive Housing	SSO	\$216,714	\$216,714	\$0	\$216,714	\$216,714
<b>TOTAL Tier 2:</b>									<b>\$426,418</b>
<b>TOTAL FY2013 Funding:</b>									<b>\$11,353,987</b>