

Accessing eLOCCS through Secure Systems

Registration components that must be completed **1st**

- 1) Register your organization as a Secure Systems Business Partner
- 2) Select and register a Secure Systems "Coordinator" for you organization (you can have up to 5 coordinators)
- 3) Have each additional person needing access to eLOCCS, register as a Secure Systems "User"

Then have the "Coordinator" assign the eLOCCS roles "QRY" and "ADM" to each eLOCCS User

- * Coordinator can have eLOCCS roles too
- * Coordinator can also be the LOCCS Approving Official

- 4) Submit HUD-27054 LOCCS Systems Access Authorization Form

(HUD-27054 and Secure Systems registration are independent of each other and can occur concurrently. However, ALL registration components must be completed for eLOCCS access)

REAC-Secure Systems

