



Presbyterian Night Shelter Veterans Voice Program

The Presbyterian Night Shelter Veteran's Voice Program is designed to assist Veterans, Veteran Dependents and Veteran's Surviving Spouses with:

- Emergency Shelter
- Financial Assistance
- Employment Services
- Transportation
- Rapid Re-Housing
- Case Management
- Life Skills
- Connection to Resources (Drug, Alcohol and Mental Health Treatment)
- Homelessness Prevention
- Accessing Public Benefits
- Follow-Up Care

Eligibility is determined by:

Veteran Eligibility:

- DD-214/VA ID to determine Veteran Status
- Critical Documents (Picture ID, social security card, birth certificate)
- Verification of Income
- Financial Plan and Budget
- Letter of Recommendation from Referring case manager

Veteran Dependents and Surviving Spouse Eligibility:

- Veteran DD-214 to determine Veteran status
- Veteran Death Certificate
- Birth Certificate of Survivor/Dependents
- Veteran's Social Security Number
- Social Security of Survivor/Dependents
- Marriage Certificate
- Letter of Recommendation from Referring case manager

***If the client does not have all of the documentation necessary at the time of the Veteran's Voice Program intake, we can assist the client with obtaining missing documents.**





The Presbyterian Night Shelter Veteran's Voice Program will provide short-term Financial Assistance for a cause that arose unexpectedly, there is an immediate need for financial assistance and the "Cause" for assistance at hand or in question was not the result of the client's own misconduct. The Veteran's Voice Program is not a pension, income supplement or an automatic entitlement program.

"Cause" for Financial Assistance example: The client needs rental assistance due to documented, unexpected vehicle repairs that causes the client a financial hardship. The vehicle repair was imperative to ensure the client maintains dependable transportation for current employment.

The Presbyterian Night Shelter Veteran's Voice Program will provide Financial Assistance for the following:

- Rental/Mortgage Assistance - Payments made directly to the landlord or mortgage co. with current lease/mortgage in client's name with 1 year rental history or the Client is transitioning from homelessness
- Utility Assistance - Payments made directly to the vendor and the utility must be in the client's name with 1 year service history or the Client is transitioning from homelessness
- Transportation Assistance - Determined on a case-by-case basis
- Employment Considerations - Documentation of sudden unexpected unemployment with documentation of all other resources exhausted and assistance provided by local government and nonprofit organizations
- Medical Expenses - Determined on a case-by-case basis
- Home Repairs - Repairs necessary for normal household living (ex: plumbing, electric, stove or refrigerator repair), documentation of client ownership and occupancy of the home and a written statement from the repair company stating the nature of the repair

The Presbyterian Night Shelter Veteran's Voice Program will NOT provide Financial Assistance for the following:

- Pay Day/Personal Loans
- Rental/Mortgage Assistance **NOT** in the client's name, the client lives with the landlord or if a family member is the owner of the property
- Utility Assistance **NOT** in the client's name
- Transportation Assistance **NOT** meant directly for the client
- Personal Taxes
- Cable Television
- School Projects or Graduation Expenses
- Expense of Christmas or Holidays
- Legal Fees to include court ordered fines, bankruptcy, bail and child support payments
- Cosmetic Home Repairs and Home Repairs to a landlord of a rental property occupied by the client

Other possible reasons for denial of Financial Assistance:

- Evidence that the client lives beyond the means of the household
- Chronic unemployment with no evidence of attempts to become employed
- Criminal conduct resulting in financial hardship (ex: DUI, DUS, driving without insurance, shoplifting, non support of child support)
- Poor financial management or decision making
- Poor Utility payment history by the client





Veterans Voices Financial Assistance Checklist

Clients who would like to participate in the Veteran's Voice Program for Financial Assistance/Rapid Re-Housing must have the following documents to be eligible:

Date: _____ Client Name: _____

Referring Case Manager/Agency/Phone: _____ / _____ / _____

Assistance Needed: _____

My Client is applying for: (check one) Rapid Re-Housing Financial Assistance

My Client has the following eligibility documentation:

- **Photo ID**
 - Veteran
 - Spouse
 - Dependent
- **Social Security Card**
 - Veteran
 - Spouse
 - Dependent
- **Birth Certificate**
 - Veteran
 - Spouse
 - Dependent
- **Veteran Status**
 - DD-214
 - VA ID



Veterans Voices Financial Assistance Checklist

Clients who would like to participate in the Veteran's Voice Program for Financial Assistance/Rapid Re-Housing must have the following documents as they pertain to the client's case:

My Client has the following documentation as applied to their case:

- Consent Form (ex: Case Manager, Landlord, Vendor)
- Marriage License
- Death Certificate
- Rental Lease/Mortgage (1yr rental history for Financial Assistance)
- Document of imminent eviction from housing
- Utility Bill (1yr services history for Financial Assistance)
- Document of imminent utility service termination
- Cause Documentation for Financial Assistance
- Cause Verification for Financial Assistance
- Letter of Residency from the Client's Case Manager
- Income Verification (Must fall within the FIG)
- Bank Statement
- Six Month Budget Plan
- Home Repair Invoice
- Public Assistance Verification
- Evidence to Become Employed Documentation
- W-9

The Client is encouraged to have all documentation at the time of intake with the Veteran's Voice Case Manager.

CASE MANAGER NOTES:

What is the Case Manager and client's plan for obtaining any missing documentation?



Veterans Voices Financial Assistance Request Form

Date: _____ Client Name: _____

Current Address: _____

Income? (check one): Yes No If Yes, Source: _____

Housed? (check one): Yes No If No, Move out date: _____

Moving to Address: _____

ITEM	CATEGORY (check one per line item)					Amount
	Utilities	Employment & Training	Healthcare	Housing	Transportation	
TOTAL						

CASE MANAGER NOTES:

Cause for Financial Assistance?

Do you have verification for Cause? (check one): Yes No

PRINT CLEARLY

Case Manager Sign: (X) _____

Print Case Manager Name: _____

Case Manager Email: _____

Case Manager Telephone: _____





PNS Veteran's Voice Contact Information:

This Veteran's Voice Packet may be faxed to 817-632-7453 with attention to Veteran's Voice or emailed directly to the Veteran's Voice Case Managers listed below.

Adriana Lara,

PNS Veteran's Voice Emergency Shelter Case Manager

alara@pns-tc.org

817-632-7422

Graciela Flores,

PNS Veteran's Voice Financial Assistance, Rapid Re-Housing Case Manager

Gflores@pns-tc.org

817-632-7422

Shawmeeka Noland

PNS Veterans Services Program Manager

snoland@pns-tc.org

817-632-7407

Presbyterian Night Shelter

2400 Cypress Street

Fort Worth, Texas 76102

817-632-7422

www.Pns-tc.org

Texas Veterans Commission

Stephen F. Austin Bldg., Suite 800

Austin, Texas 78701

1-800-252-VETS (8387)

info@tvc.state.tx.us

